

VSC



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Duties of Physical Plant Committee

- Ensure compliance with the requirements and guidelines pertaining to operation of equipment and occupancy of buildings
- Operate the safety control system and control the integrity of the fire alarm system
- Determine the hierarchy of orders of endorsement and service contractors and management of contractors and processes
- Confer regularly with senior directors department heads and other College personnel to plan coordinate and evaluate the various projects systems and change reformulations and resolutions and the implementation of the College committees
- Plan and direct the operation of the records systems related to physical plant operations and computerized processes
- Prepare the report of the director's management reports
- Keep records of current technical developments and methods related to assigned functions

SUPERVISION RECEIVED

Number of direct reports received from the Dean of Administration

SUPERVISION EXERCISED

Number of direct reports and indirect reports of the Director

MINIMUM QUALIFICATIONS

Bachelor's degree in engineering or other appropriate discipline or seven years of relevant technical and supervisory experience or combination thereof or combination of education and experience from which comparable knowledge and skills are acquired

- Broad base of technical knowledge and skills relevant to physical plant management of buildings and grounds complex and management of projects and engineering and operations management and systems engineering

positions assigned to the classification.