



Job Description Classification

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Director, Human Resources JSC

- Work closely with VSC Human Resources and other college designees to maintain compliance and ensure consistent personnel and benefits practices in areas such as ADA/504, FMLA, FLSA and Equal Opportunity.
- Maintain communication with a variety of contacts and participate in affiliated groups to keep informed and to represent the interests of the college in matters related to personnel and communications.
- Perform research and conduct special projects to inform the college community and President's Cabinet about concepts and systems related to Human Resources.
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